

LIBERTY TOWNSHIP
COMMITTEE MEETING MINUTES

March 5, 2026
7:00 PM

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

The Township Committee meeting was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows, New Jersey on March 5, 2026 and called to order at 7:00 p.m. by Mayor John Inscho. The Mayor opened the meeting with the Pledge of Allegiance and notice that the meeting was being held in compliance with the Open Public Meetings Act N.J.S.A.10:4-6.

Present: Peter Karcher; Wayne Spangenberg, Daniel Grover; and, John Inscho

Also, Present: Richard Wenner, Municipal Attorney; Kelley Smith, Municipal Clerk and, Jennifer Breslin, Deputy Clerk/CFO

Absent: David Rogers

APPROVAL OF AGENDA

Motion by Grover, seconded by Karcher and carried all in favor to approve agenda.

ADOPTION OF MINUTES

Motion by Karcher, seconded by Spangenberg and carried all in favor to adopt the meeting minutes of February 26, 2026 and executive session meeting minutes of February 26, 2026.

REPORT OF COMMITTEEPERSONS

Wayne Spangenberg will ask the Recreation Commission to set up their next meeting. Dan Grover confirmed meeting with Great Meadows Regional Board of Education on March 23. Mayor John Inscho advised there was a meeting with Dave Clark from CP Engineers and we will move forward with using CP Engineers for MS4 Stormwater and will call Aqualis to provide the GIS reporting.

UNFINISHED BUSINESS

ORDINANCE 2026.001 ANNUAL COLA – A motion by Mayor Inscho to open public hearing carried. Nancy O’Leary asked what COLA means and Attorney Wenner gave explanation. Bob Ballou asked if the 3.5% would be on top of the 2% that is already allotted and Attorney Wenner agreed. Motion by Grover, seconded by Spangenberg to adopt the following ordinance carried.

ORDINANCE 2026.001

CALENDAR YEAR 2026 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (NJSA 40A: 4-45.14)

Vote: aye – Grover
aye – Karcher
absent – Rogers
aye – Spangenberg
aye – Inscho

ORDINANCE 2026.002 – DATA CENTERS – A motion by Mayor Inscho to open public hearing carried. Bob Ballou appreciates efforts from committee to protect our resources. Melina Zagra read her support to ban data center for our community. Sarah Harrah from Hope appreciates Liberty supporting ordinance to ban data center. Motion by Grover, seconded by Spangenberg to adopt the following ordinance carried.

ORDINANCE 2026.002

AN ORDINANCE OF THE MAYOR AND TOWNSHIP COMMITTEE OF THE TOWNSHIP OF LIBERTY IN THE COUNTY OF WARREN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE CODE OF THE TOWNSHIP OF LIBERTY TO INCLUDE AND DESIGNATE DATA CENTERS AS A NON-PERMITTED USE IN ALL ZONES WITHIN THE TOWNSHIP OF LIBERTY

Vote: aye – Grover
aye – Karcher
absent – Rogers
aye – Spangenberg
aye – Inscho

NEW BUSINESS

INTRODUCTION OF 2026 BUDGET – A motion by Mr. Grover, seconded by Karcher to introduce 2026 Budget of \$2,654,277.98 on first reading carried. Public hearing and consideration of adoption are scheduled for Thursday, April 2, 2026.

2026 Municipal Budget

of the TOWNSHIP of LIBERTY County of WARREN for the fiscal year 2026.

Revenue and Appropriations Summaries

Summary of Revenues	Anticipated	
	2026	2025
1. Surplus	750,000.00	695,000.00
2. Total Miscellaneous Revenues	674,788.98	549,372.81
3. Receipts from Delinquent Taxes	130,000.00	130,000.00
4. a) Local Tax for Municipal Purposes	1,099,489.00	1,052,903.50
b) Addition to Local School District Tax		
c) Minimum Library Tax		
Tot Amt to be Rsd by Taxes for Sup of Muni Bnd	1,099,489.00	1,052,903.50
Total General Revenues	2,654,277.98	2,427,278.31

Summary of Appropriations	2026 Budget	Final 2025 Budget
1. Operating Expenses: Salaries & Wages	471,972.00	516,445.50
Other Expenses	1,085,816.98	955,514.81
2. Deferred Charges & Other Appropriations	296,489.00	195,316.00
3. Capital Improvements	170,000.00	140,000.00
4. Debt Service (Include for School Purposes)		
5. Reserve for Uncollected Taxes	630,000.00	620,000.00
Total General Appropriations	2,654,277.98	2,427,278.31
Total Number of Employees	13	12

Notice is hereby given that the budget and tax resolution was approved by the COMMITTEEPERSONS of the TOWNSHIP of LIBERTY, County of WARREN on MARCH 5, 2026.

A hearing on the budget and tax resolution will be held at MUNICIPAL BUILDING, on APRIL 2, 2026 at 7:00 o'clock PM at which time and place objections to the Budget and Tax Resolution for the year 2026 may be presented by taxpayers or other interested parties.

Copies of the budget are available in the office of MUNICIPAL CLERK at the Municipal Building, 349 MOUNTAIN LAKE ROAD, GREAT MEADOWS New Jersey, 07838 during the hours of 8:30 AM to 3:30 PM.

- Vote: aye – Grover
 aye – Karcher
 absent – Rogers
 aye – Spangenberg
 aye – Inscho

TRI MOUNTAIN LAKE SPRINT TRIATHLON APPLICATION FOR JULY 18, 2026
 Motion by Spangenberg, seconded by Karcher and carried all in favor to approve triathlon application being held on July 18, 2026.

MOUNTAIN LAKE FIRE COMPANY RAFFLE
 Motion by Spangenberg, seconded by Grover and carried all in favor to approve raffle application for Mountain Lake Fire Company being held on November 22, 2026.

RESOLUTIONS

Motion by Grover, seconded by Spangenberg to adopt the following resolution.

RESOLUTION 2026.028
 TAX REFUND

WHEREAS, The Tax Collector recommends to the Township Committee that the necessary administrative action be taken to authorize a refund to the following;

Block/Lot	Name/Address	Reason	Year	Total Refund
5-18.08	Josh and Sarah Watters C/O Corelogic Centralized Refunds	Overpayment of Property Taxes	2026	\$2,776.74

P.O. Box 9202
Coppell TX 75019-9760

NOW, THEREFORE, BE IT RESOLVED, by a majority of the members of the Township Committee of the Township of Liberty, County of Warren, State of New Jersey that the refund on the above list shall be returned to the parties designated.

Vote: Grover – aye
Karcher – aye
Rogers – absent
Spangenberg – aye
Inscho - aye

Motion by Grover, seconded by Spangenberg to adopt the following Resolution carried.

RESOLUTION 2026.029
SELF-EXAMINATION OF BUDGET RESOLUTION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Liberty has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2026 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Liberty that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Vote: aye – Grover
aye – Karcher
absent – Rogers
aye – Spangenberg
aye – Inscho

Motion by Grover, seconded by Karcher to adopt the following Resolution carried.

RESOLUTION 2026.030
PAYMENT OF BILLS

BE IT RESOLVED, that the Governing Body of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$806,088.85.

Vote: aye – Grover
aye – Karcher
absent – Rogers
aye – Spangenberg
aye – Inscho

PUBLIC DISCUSSION

Larry Supp – Mr. Supp asked if Environmental Commission can be contact for DEP for dam removal report. Mayor Inscho advised CP Engineers is moving forward on report. Mr. Supp advised the Environmental Commission would like to use the pavilion at Mountain Lake Beach on a Saturday in April for seed packet giveaway. Mr. Supp also provided a map where the water chestnut needs to be treated at Mountain Lake and provided quotes to review.

Paula Tanski – Ms. Tanski asked if the OSHA funds for fire company was resolved. Mr. Grover confirmed we are working on paperwork to finalize.

Bob Ballou – Mr. Ballou asked if any updates on draft ordinance for fire company and/or reinstatement of driving privileges.

Joe Thomas – Mr. Thomas said paperwork was submitted for OSHA funds and will be used for new radios and pagers. Mr. Grover will get back to Chief on findings.

Liza Thomas – Ms. Thomas understands that Committee answers to all the residents to the township but said driving incident should have been taken care of by a phone call.

Alice Bechok – Ms. Bechok asked for update on Community Day.

Olivia Margolin – Ms. Margolin said she can volunteer for the Recreation Commission. She will follow up with Jenn to volunteer.

At 7:29 pm, motion by Inscho, seconded by Grover and carried by all to adopt the following Resolution.

RESOLUTION 2026.031
AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Governing Body of the Township of Liberty is authorized, pursuant to N.J.S.A. 10:4-12 to exclude the public from that portion of this meeting for purposes of discussing specific matters as permitted by N.J.S.A. 10:4-12; and,

WHEREAS, the Governing Body of the Township of Liberty intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12, in Executive Session:

WHEREAS, at this time the Governing Body of the Township of Liberty cannot determine the time when the discussion to be held in Executive Session will be made public, but will disclose the minutes of the Executive Session when the need for confidentiality no longer exists.

NOW, THEREFORE, be it resolved by the Governing Body of the Township of Liberty that this meeting shall be adjourned to an Executive Session (closed session) and the public will be excluded in order that the Governing Body of the Township of Liberty may discuss the items listed below:

Items: Attorney-Client Privilege

Vote: aye - Grover
aye – Karcher
absent – Rogers
aye – Spangenberg
aye – Inscho

EXECUTIVE SESSION

ATTORNEY-CLIENT PRIVILEGE – Reviewed draft ordinance for fire company. No action taken

At 7:45 pm the governing body reconvened from Executive Session.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho and seconded by Spangenberg to adjourn the meeting carried.

Meeting adjourned at 7:46 pm.

This is to certify that the ordinances and resolutions contained herein have been approved by me in accordance with law.

John Inscho, Mayor

This is to certify that all proper notices, postings and filings required by the Open Public Meetings Act (Chapter 231, P.L. 1975) were provided for this meeting.

Jennifer Breslin, Deputy Clerk

LIBERTY TOWNSHIP
Bill List By Vendor Id

Ranges		Item Status	Purchase Types	Misc				
<i>Range: First to Last</i>		<i>Open: N</i>	<i>Bid: Y</i>	<i>P.O. Type: All</i>				
<i>Rcvd Batch Id Range: First to Last</i>		<i>Void: N</i>	<i>State: Y</i>	<i>Format: Condensed</i>				
		<i>Paid: N</i>	<i>Other: Y</i>	<i>Include Non-Budgeted: Y</i>				
		<i>Held: Y</i>	<i>Exempt: Y</i>	<i>Vendors: All</i>				
		<i>Aprv: N</i>						
		<i>Rcvd: Y</i>						
Vendor #	P.O. #	Name	Description	Status	Amount	Void Amount	Contract	PO Type
AMAZON		AMAZON.COM SERVICES INC						
26-00069	02/04/26	HYDRAULIC MOTOR		Open	\$305.00	\$0.00		
26-00070	02/04/26	OFFICE SUPPLIES		Open	\$194.91	\$0.00		
Vendor Total:					\$499.91			
AMGAS		AMERIGAS - CHESTER						
26-00086	02/10/26	PROPANE		Open	\$1,997.96	\$0.00		
ASALT		ATLANTIC SALT, INC.						
26-00077	02/06/26	SALT		Open	\$15,117.63	\$0.00		
ATTMOBIL		AT&T MOBILITY LLC						
26-00081	02/09/26	DPW CELL PHONES FEB		Open	\$134.61	\$0.00		
BELVIDER		TOWN OF BELVIDERE						
26-00095	02/24/26	2026 COURT SERVICES		Open	\$9,645.91	\$0.00		
BLAIRANI		VCA BLAIRSTOWN ANIMAL HOSPITAL						
26-00102	02/25/26	RABIES SPECIMEN COLLECTION		Open	\$100.00	\$0.00		
BRESLINJ		JENNIFER BRESLIN						
26-00085	02/10/26	PETTY CASH		Open	\$88.60	\$0.00		
CARRIES		CARRIE GAJDA						
26-00092	02/13/26	MUN CLEANING/#001-2026		Open	\$450.00	\$0.00		
CASA PAY		CASA PAYROLL SERVICE						
26-00073	02/04/26	PAYROLL 2/6, 2/20		Open	\$253.50	\$0.00		
COLLISTR		COLLIS TRUCK PARTS						
26-00094	02/24/26	RIMS		Open	\$200.00	\$0.00		
COMC		COMCAST						
26-00098	02/25/26	BEACH INTERNET		Open	\$116.85	\$0.00		
CPENGINE		CP ENGINEERS, INC						
26-00100	02/25/26	ENG SVC - JAN		Open	\$10,829.75	\$0.00		
DAILYREC		DAILY RECORD						
26-00058	01/27/26	ET & LU LEGAL ADS		Open	\$58.56	\$0.00		
26-00084	02/10/26	LEGAL ADS		Open	\$190.90	\$0.00		
Vendor Total:					\$249.46			
DALRECSU		DAILY RECORD						
26-00080	02/09/26	SUBSCRIPTION		Open	\$19.92	\$0.00		
DVS		DEFI AWARE VALLEY SEPTIC						

LIBERTY TOWNSHIP
Bill List By Vendor Id

Vendor # P.O. #	PO Date	Name Description	Status	Amount	Void Amount	Contract	PO Type
DVS		DELAWARE VALLEY SEPTIC					
							<i>Account Continued</i>
26-00101	02/25/26	BOAT LAUNCH RENTAL - FEB	Open	\$125.00	\$0.00		
FREED		FREEDOM BUSINESS MACHINES, INC.					
26-00104	02/27/26	1ST PMT OF 12/175037	Open	\$98.00	\$0.00		
GENCODE		GENERAL CODE					
26-00112	03/04/26	ANNUAL ECODE/GC00134283	Open	\$1,295.00	\$0.00		
GIPRINT		GOOD IMPRESSIONS PRINT COMM					
26-00062	01/30/26	2026 OFFICIAL CARDS	Open	\$154.81	\$0.00		
GMBOE		GREAT MEADOWS REGIONAL BOE					
26-00110	03/04/26	MARCH TAX PAYMENT	Open	\$521,478.50	\$0.00		
HLTHB		NJSHBP					
26-00109	03/04/26	MARCH	Open	\$8,586.38	\$0.00		
JACOBSEN		CHRISTIE JACOBSEN					
26-00083	02/09/26	Q4 WEBSITE MAINTENANCE	Open	\$130.00	\$0.00		
JBRES		JENNIFER BRESLIN					
26-00106	03/02/26	REIMBURSEMENT OFFICE SUPPLIES	Open	\$60.98	\$0.00		
JCPL		JCP&L					
26-00093	02/24/26	GENERAL & STREETLIGHTS	Open	\$1,475.61	\$0.00		
LAKEMGMT		LAKE MANAGEMENT SCIENCES					
26-00103	02/25/26	HERBICIDE TREATMENT - MTN LAKE	Open	\$1,566.50	\$0.00		
LOWESCOM		LOWE'S COMMERCIAL ACCOUNT					
26-00091	02/13/26	SUPPLIES	Open	\$73.09	\$0.00		
LSAC		LAVERY, SELVAGGI & COHEN, PC					
26-00113	03/05/26	PROFESSIONAL SVC - FEBRUARY	Open	\$2,800.00	\$0.00		
MWILSON		MICHAEL WILSON					
26-00064	02/03/26	REIMBURS. BASKETBALL REFEREES	Open	\$2,948.97	\$0.00		
MYCORP		MY CORPORATE HOSTING SOLUTIONS					
26-00087	02/13/26	WEB HOSTING, EMAIL & ARCHIVE	Open	\$645.65	\$0.00		
26-00099	02/25/26	ANNUAL DOMAIN RENEWAL	Open	\$28.00	\$0.00		
		Vendor Total:		\$673.65			
NAPA		NORTH EAST PARTS GROUP LLC					
26-00088	02/13/26	SUPPLIES	Open	\$465.53	\$0.00		
NISIVCON		NISIVOCCIA CONSULTING LLC					
26-00096	02/25/26	IT SUPPORT - EDMUNDS CLERK COM	Open	\$45.00	\$0.00		
NJDOH		NJ STATE DEPARTMENT OF HEALTH					
26-00108	03/03/26	FEBRUARY DOG REPORT	Open	\$60.00	\$0.00		

Vendor #	Name						
P.O. #	PO Date	Description	Status	Amount	Void Amount	Contract	PO Type
NJLMBOOK 26-00111	03/04/26	NJLM 2026 MEMBERSHIP DUES	Open	\$435.00	\$0.00		
PGCONTRA 25-00521	12/09/25	P.G. CONTRACTING LLC PAINT CLERK & MUN OFFICE	Open	\$3,975.00	\$0.00		
PRIMOBRA 26-00097	02/25/26	PRIMO BRANDS WATER DELIVERY (4)	Open	\$31.69	\$0.00		
RUCGS 26-00043	01/14/26	RUTGERS, THE STATE UNIV OF NJ CLERK ELECTION COURSE-BRESLIN	Open	\$653.00	\$0.00		
SANIC 26-00082	02/09/26	SANICO GARBAGE/RECYCLING	Open	\$200.57	\$0.00		
TILNY 25-00435	10/10/25	TILCON NEW YORK DANVILLE MTN PAVING	Open	\$204,498.29	\$0.00		
25-00436	10/10/25	CHURCH ST PAVING	Open	\$11,777.44	\$0.00		
		Vendor Total:		\$216,275.73			
WATTERSS 26-00107	03/02/26	JOSH & SARAH WATTERS TAX REFUND B5/L18.08	Open	\$2,776.74	\$0.00		

Total Purchase Orders: 42 Total P.O. Line Items: 0 Total List Amount: \$806,088.85 Total Void Amount: \$0.00